

AGENDA
COMMISSIONERS CONFERENCE
APRIL 22, 2025

- I Call to Order
- II Unfinished Business/Correspondence
- III Motion by _____, second by _____, to approve the minutes of the meeting dated April 8, 2025 as presented.
Vote called: Aye _____ Nay _____ Abstain _____
- IV Motion by _____, second by _____, to approve invoices in the amount of \$1,145,701.36 for the period April 4, through April 17, 2025.
Vote called: North _____ Humes _____ Pisarcik _____
- V Motion by _____, second by _____, to approve the actual payroll in the amount of \$326,460.61 for the period of March 23, through April 5, 2025.
Vote called: North _____ Humes _____ Pisarcik _____
- VI Motion by _____, second by _____ to adopt Resolution Number 2025-04 authorizing the submission of Application, Project Management Proposal and Amendments for ME4169, Item Number 9458 or Act Number 2017-052 with an authorization date of 10/30/2017 to the Redevelopment Assistance Capital Program for a total of one million dollars (\$1,000,000.00). The funding will be used for the purpose of the Punxsutawney Area Hospital Parking Project.
Vote called: North _____ Humes _____ Pisarcik _____
- VII Motion by _____, second by _____ to proclaim April 2025 as “Living Donor Month” in Jefferson County.
Vote called: Aye _____ Nay _____ Abstain _____
- VIII Motion by _____, second by _____ to proclaim May 2025 as “Mental Health and Stigma Awareness Month” in Jefferson County.
Vote called: Aye _____ Nay _____ Abstain _____
- IX Motion by _____, second by _____ to award the County’s general grass mowing and trimming services contract to BWB Landscaping of Knoxdale in the amount of \$720.00 per month
Vote called: North _____ Humes _____ Pisarcik _____

X PUBLIC INFORMATION: Tracy Zents - Presentation of the new communications interface/interoperability with the PA State Police and Jefferson County

XI Public Comments

XII Close Public Comments

XIII Motion by _____, second by _____, that the meeting be adjourned.

Vote called: Aye _____ Nay _____ Abstain _____

ANNOUNCEMENTS

Commissioners Meeting – May 13, 2025 – 10:30 a.m. – Jefferson Place

Jefferson County Procedures for Public Meetings:

1. Roberts Rules of Order shall be the guide for meeting conduct.
2. Public comment is welcome on any matter of financial impact and during the Public Comment portion.
3. Remarks shall be limited to three minutes and respect for others is expected.
4. The presiding officer shall adjudicate all matters, issues, debates and questions.

Jefferson County Invoice Approval
04/04/2025 through 04/17/2025

Vendor	Invoice Description	Amount
Fund 10 - GENERAL FUND		
1074 - WINDSTREAM	911 Acct#021612652 Telephone 04/04/25-05/03/25	3,370.95
1118 - ANDERSON & KIME EMPLOYEE BENEFITS, INC.	Dental Premiums-April 2025-Group# 080417-000	2,398.65
1118 - ANDERSON & KIME EMPLOYEE BENEFITS, INC.	Buy-Up Dental Premiums-April 2025-Group#080417-001	2,700.73
1118 - ANDERSON & KIME EMPLOYEE BENEFITS, INC.	Highmark Premiums-April 2025 - Group#105352-17	196,527.27
1218 - BATTAGLIA PRINTING	ELECT - 6,000 Printed Envelopes and 2,000 Voting Instructions	1,420.00
1703 - CLEARFIELD-JEFFERSON DRUG & ALCOHOL	PROTH Title 75 DUI - March 2025	4,004.48
1703 - CLEARFIELD-JEFFERSON DRUG & ALCOHOL	PROB RP Grant#43907 Care Coord -March 2025	8,865.64
1704 - COMMUNITY CONNECTIONS OF CLFLD-JEFF CO	2025 Q2 County Match for FY 2024-2025	24,850.00
1706 - CLEARFIELD WHOLESALE PAPER COMPANY INC.	JAIL -Toilet Tissue, Trash Bags, Paper Towels	1,187.29
1735 - PA MUNICIPAL RETIREMENT SYSTEM-PMRS	Employee Contributions - March 2025	52,476.50
1738 - COMMUNITY ACTION	Homeless Assistance Program - 2024/2025 Q4 Advance	9,421.00
1738 - COMMUNITY ACTION	MATP - Transportation-February 2025	94,057.86
3723 - PENELEC	Master Acct# 200 000 011 797 for 02/20/25-03/23/25	16,355.60
3856 - PITNEY BOWES RESERVE ACCOUNT	WDJ -Postage Reserve Account#47949029	1,000.00
3856 - PITNEY BOWES RESERVE ACCOUNT	CH -Postage Reserve Account# 50171792	2,500.00
4694 - UNITED ELECTRIC COOPERATIVE INC	911 Acct#5500433400 Fire Tower Electric 02/20/25-03/20/25	1,039.01
4697 - UNITED MINE WORKERS - JAIL DUES	Employee Dues - March 2025	1,554.76
4889 - WILLIAM PENN PRINTING COMPANY	2025 Municipal Primary Supply Boxes qty 39	4,988.94
6346 - J.D. RYAN LAW OFFICES	PD Legal Services 03/13/25-03/27/25 Greeley-01221 CR562-2023	1,199.50
7254 - JOHNSON CONTROLS	CH -Service Refrigerant Circuits on York Chiller YLAA	5,700.00
7390 - NEW PIG CORPORATION	HAZ MAT Oil Absorbent Items/Loose Absorbent PO#2025-03/26630	2,030.94
7699 - BWB LANDSCAPING	JAIL/911 Winter Maintenance -April 2025	1,375.00
7699 - BWB LANDSCAPING	JAIL/911 Winter Maintenance -March 2025	1,375.00
7755 - VIGILNET	AD PROB RP Grant#43907 SCRAM CAM -March 2025	1,901.75
7989 - ZITO BUSINESS	IT -Dark Fiber & Dedicated Internet -April 2025	2,505.06
8010 - LOUIS S. MARTONE M.D.	PD Expert Witness Fees - Heitzenrater, Daniel #490 of 2024 CR	2,100.00
8257 - THE LINCOLN NATIONAL LIFE INSURANCE CO	Life Ins Premiums-Apr 2025 Acct:#JEFFERPA-BL-1582245	1,610.30
9062 - XTREME CLEANING SOLUTIONS LLC	JP/CH/911 Cleaning Services	4,758.00
9453 - MCQUOWN TIRE & AUTO LLC	AD PROB State Inspection/Oxygen Sensor/4 Tires-2021 Explorer	1,660.00
9453 - MCQUOWN TIRE & AUTO LLC	AD PROB State Inspect/Oil/Brakes/Rotors/Tires 2021 Interceptor	2,035.00
9626 - THOMAS & KRIEG PLLC	CTS Legal Services 10/02/24-01/30/25 Penhollow, D	1,327.81
9626 - THOMAS & KRIEG PLLC	CTS Legal Services 08/28/24-03/25/25 Tokarcik, R	2,246.74
9715 - TALADAY LAW GROUP LLC	CTS Legal Services - March 2025	1,430.00
9784 - ELAN FINANCIAL SERVICES	BURKETT, E -Gift Cards for Treatment Court & Meals	1,009.72
9784 - ELAN FINANCIAL SERVICES	PARK -Hotel & Tourism Brochures/Posters	1,189.76
9837 - WEX Bank	Fuel for County Vehicles-March 2025 - 1,600.222 Gallons	4,080.07
9882 - Galbraith Services LLC	WHRP25-002 Mill St, Big Run-Repair Cost Pmt 1 (65%)	14,043.25
DELINQUENT TAX		-
MISCELLANEOUS	MISC. UNDER \$1,000	32,429.90
C&Y EXPENDITURES	C&Y EXPENSES	<u>628,869.23</u>
		1,143,595.71
Fund 73 - OFFENDER SUPERVISION FUND		
9033 - BROOKVILLE HOMETOWN MARKET	OSF-APO Snacks, Creamers, Plates, Bowls, Cutlery	214.76
9033 - BROOKVILLE HOMETOWN MARKET	OSF-APO Coffee and Creamer	113.86
9033 - BROOKVILLE HOMETOWN MARKET	OSF-APO Snacks and Creamer	246.08
6593 - OSF73 CULLIGAN	OSF-APO Bottled Water & Equipment Rental	117.60
6593 - OSF73 CULLIGAN	OSF-CT/APO Bottled Water & Equipment Rental	<u>103.15</u>
		795.45
Fund 74 - DRUG TASK FORCE		
7210 - DTF74 JEFFERSON COUNTY DRUG TASK FORCE	DTF -Buy Money	1,000.00
6536 - DTF74 PUNXSUTAWNEY BOROUGH	DTF 2025-Q1 Overtime-Wage/Benefits - 5 Hours	<u>310.20</u>
		1,310.20
GRAND TOTAL		<u><u>1,145,701.36</u></u>

PROCLAMATION

MENTAL HEALTH AND STIGMA AWARENESS MONTH IN JEFFERSON COUNTY, PENNSYLVANIA.

WHEREAS, mental health is an essential part of overall well-being, impacting individuals, families, and communities across Jefferson County, Pennsylvania:

WHEREAS, one in five American adults experiences a mental health condition each year, 1 in 6 youth aged 6-17 experience a mental health disorder each year and everyone faces challenges in life that can impact their mental health;

WHEREAS, despite its prevalence, mental health remains shrouded in stigma, preventing many from seeking help;

WHEREAS, early intervention and access to quality care are crucial for managing mental health conditions and improving quality of life;

WHEREAS, May is recognized nationally as Mental Health Awareness Month, providing an opportunity to raise awareness, combat stigma, and promote mental health resources;

NOW, THEREFORE, we the Jefferson County Board of Commissioners, do hereby proclaim May 2025 as Mental Health and Stigma Awareness Month in Jefferson County, Pennsylvania.

We encourage all residents of Jefferson County to:

- Educate themselves and others about mental health conditions, treatment options, and available resources.
- Challenge stigma by speaking respectfully and inclusively about mental health.
- Seek help if they are struggling with their mental health and encourage others to do the same.
- Support organizations that provide mental health services and advocacy.
- Create safe and supportive environments for open conversations about mental health.
- Together, we can create a community where everyone feels empowered to prioritize their mental well-being and seek help when needed.

IN WITNESS WHEREOF, we have hereunto set our hand and caused the seal of Jefferson County, Pennsylvania to be affixed this 22nd day of April, 2025.

Scott North, Chairman

Mark Humes

Jeffrey E. Pisarcik