AGENDA COMMISSIONERS CONFERENCE FEBRUARY 11, 2025

I	Call to Order				
II	Unfinished Business/Corresp	oondence			
III	Motion by the meeting dated January 28	, second by, second by		, to approve the minutes of	
	Vote called: Aye	Nay	Abstain		
IV	Motion by amount of \$1,037,679.11for	, to approve invoices in the v 10, 2025.			
	Vote called: North	Humes	Pisarcik		
V	Motion by, second by, to approve the actual payrol in the amount of \$323,253.71 for the period of January 12, 2024 through January 25, 2025.				
	Vote called: North	Humes	Pisarcik		
VI	Motion by, second by, to appoint Zach Garma the Jefferson County Planning Commission to fill an unexpired term. Mr. Garman's term will e December 31, 2025.				
	Vote called: Aye	_ Nay A	Abstain		
VII	Motion by, second by to proclaim the week of March $16-22$, 2025 as "Pennsylvania 4H Week throughout Jefferson County".				
	Vote called: Aye	Nay A	Abstain		
VIII	Public Comments – Rob Dickinson, Penn State Cooperative Extension				
IX	Close Public Comments				
X	Motion byadjourned.	, second by		, that the meeting be	
	Vote called: Aye	_ Nay A	Abstain		

ANNOUNCEMENTS

Commissioners Meeting - February 25, 2025 - 10:30 a.m. - Jefferson Place

Jail Board Meeting - February 25, 2025 - 11:00 a.m. - Jefferson Place

Offices up for election in 2025:

Coroner
District Attorney
Prothonotary & Clerk of Courts
Treasurer

Various Township, Borough and School District vacancies

Petition packets are now available for those wanting to run for office

First day to circulate petitions is February 18, 2025 and then must be filed back in the Elections office by March 11

Jefferson County Procedures for Public Meetings:

- 1. Roberts Rules of Order shall be the guide for meeting conduct.
- 2. Public comment is welcome on any matter of financial impact and during the Public Comment portion.
- 3. Remarks shall be limited to three minutes and respect for others is expected.
- 4. The presiding officer shall adjudicate all matters, issues, debates and questions.

Jefferson County Invoice Approval 01/25/2025 through 02/07/2025

Fund 10 - GENERAL FUND	Vendor	Invoice Description	Amount
17.25 SROUNTILE DURCHATT, P.C. HR - Special Labor Counsel - Dec 2024 2,030.70	Fund 10 - GENERAL FUND		
1393 1395	1425 - BROOKVILLE MUNICIPAL AUTHORITY	JAIL-Acct#07-125.00*00 Water/Sewage 12/10/24-01/10/25	
1588 - COUNTY CHIEF ADULT PROBATION-CCAPPOAP PROB 2025 CCAPPOAP Annual Assessment 1,133.00	1536 - CAMPBELL DURRANT, P.C.		•
1588 - COUNTY CHIEF ADULT PROBATION-CCAPPOAP PROB 2025 CCAPPOAP Annual Assessment 1,133.00	1586 - CCAP UNEMPLOYMENT COMPENSATION TRUST-QTF	R Employer 2024-Q4 UC Trust Contribution	•
1588 - CDW GOVERNMENT COW-G	1587 - COUNTY CHIEF ADULT PROBATION-CCAPPOAP	PROB - 2025 CCAPPOAP Annual Assessment	•
1,555.15		STMP GRANT - Cyperpower UPS Smart App Battery Mod	
1738 - COMMUNITY ACTION			•
2034 - ECOLAB JAIL - Floor/Bathroom/Misc Cleaners 2,959.47	1588 - CDW GOVERNMENT CDW-G	STMP GRANT - Dell 3550 I5-1335U Computers qty 3	,
2011 - GWIN DOBSON & FOREMAN INC. Engineering/Design 9/29/24-12/28/24-Service Center Rd 7,241.66 2673 - INFOCON CORPORATION REG/REC-JEF2185 Imaging/Devices - Jan 2025 2,301.28 2673 - INFOCON CORPORATION REG/REC-JEF2185 Imaging/Devices - Jan 2025 2,301.28 2674 - JUNITED ELECTRIC COOPERATIVE INC 911-Acct#5500433400 Fire Tower Electric 12/20/24-01/20/25 1,439.02 25801 - PRIMECARE MEDICAL, INCJAIL JAIL - Maintenance Medications - December 2024 2,030.79 27524 - JOHNSON CONTROLS CH - Service Agreement 01/01/20/25 to 12/31/2025 9,607.00 27525 - SANKOS TRANSMISSIONS JAIL - Rebuild Transmission/Flush Cooler - 2016 Ford Escape 2,992.50 27626 - SANKOS TRANSMISSIONS JAIL - Rebuild Transmission/Flush Cooler - 2016 Ford Escape 2,992.50 27627 - SANKOS TRANSMISSIONS JAIL - Rebuild Transmission/Flush Cooler - 2016 Ford Escape 2,992.50 27628 - ELAN FINANCIAL SERVICES HG- c#3388; 2795; 6972; 8712; 6261; Sheetz gas cards 1,551.45 27627 - WEX Bank Fuel for County Vehicles-Jan 2025 - 1,424.034 gal. 3,703.34 27628 - LEAN FINANCIAL SERVICES HG- c#3388; 2795; 6972; 8712; 6261; Sheetz gas cards 1,551.45 27628 - LEAN FINANCIAL SERVICES HG- c#3388; 2795; 6972; 8712; 6261; Sheetz gas cards 1,551.45 27627 - WEX Bank Fuel for County Vehicles-Jan 2025 - 1,424.034 gal. 3,703.34 27628 - LEAN FINANCIAL SERVICES HG- c#3388; 2795; 6972; 8712; 6261; Sheetz gas cards 1,551.45 27628 - LEAN FINANCIAL SERVICES HG- c#3388; 2795; 6972; 8712; 6261; Sheetz gas cards 1,551.45 27628 - LEAN FINANCIAL SERVICES HG- c#3388; 2795; 6972; 8712; 6261; Sheetz gas cards 1,551.45 27629 - LEAN FINANCIAL SERVICES HG- c#3388; 2795; 6972; 8712; 6261; Sheetz gas cards 1,551.45 27620 - LEAN FINANCIAL SERVICES HG- c#3388; 2795; 6972; 8712; 6261; Sheetz gas cards 1,551.45 27620 - LEAN FINANCIAL SERVICES HG- c#3388; 2795; 6972; 8712; 6261; Sheetz gas cards 1,551.45 27620 - LEAN FINANCIAL SERVICES HG- c#3388; 2795; 6972; 8712; 6261; Sheetz gas cards 1,5	1738 - COMMUNITY ACTION	MATP - FY 23-24 Reconciliation Balance Due-Transportation	· ·
2411 - GWIN DOBSON & FOREMAN INC. Engineering/Design 9/29/24-12/28/24-Service Center Rd 7,241.66 2673 - INFOCON CORPORATION REG/REC-JEF2185 Imaging/Devices - Jan 2025 2,301.28 3603 - WASTE MANAGEMENT HG- Dumpster £8605 1,024.64 4694 - UNITED ELECTRIC COOPERATIVE INC 911-Acct#5500433400 Fire Tower Electric 12/20/24-01/20/25 1,439.02 2754 - JOHNSON CONTROLS CH - Service Agreement 01/01/20/25 to 12/31/2025 9,607.00 2754 - JOHNSON CONTROLS CH - Service Agreement 01/01/20/25 to 12/31/2025 9,607.00 2764 - MANAGES WALLACE & NURICK LLC COMM - Litigation-County Jail Construction - Dec 2024 1,705.23 2765 - SANKOS TRANSMISSIONS JAIL - Rebuild Transmission/Flush Cooler - 2016 Ford Escape 2,992.50 2768 - ELAN FINANCIAL SERVICES HG- £8361 1,518.60 2769 - ELAN FINANCIAL SERVICES HG- £83681 1,518.60 2769 - ELAN FINANCIAL SERVICES HG- £83681 1,518.60 2769 - WEX Bank Fuel for County Vehicles-Jan 2025 - 1,424.034 gal. 3,703.34 2760 - ELAN FINANCIAL SERVICES HG- £83388; 2795; 6972; 8712; 6261; Sheetz gas cards 1,551.45 2760 - ELAN FINANCIAL SERVICES HG- £83388; 2795; 6972; 8712; 6261; Sheetz gas cards 1,551.45 2760 - FURD SELCK Shroyer HG- Security Deposit & First Month Rent c#8495 1,350.00 2761 - ELAN FINANCIAL SERVICES HG- £8361 1,518.60 2762 - ELAN FINANCIAL SERVICES HG- £8361 1,518.60 2763 - ELAN FINANCIAL SERVICES HG- £8361 1,518.60 2764 - ELAN FINANCIAL SERVICES HG- £8361 1,518.60 2765 - ELAN FINANCIAL SERVICES HG- £8361 1,518.60 2766 - ELAN FINANCIAL SERVICES HG- £8361 1,518.60 2767 - ELAN FINANCIAL SERVICES 1,000 2,000 2768 - ELAN FINANCIAL SERVICES 1,000 2,000 2769 - ELAN FINANCIAL SERVICES 1,000 2,000 2769 - ELAN FINANCIAL SERVICES 1,000 2,000 2760 - ELAN FINANCIAL SERVICES 1,0	2034 - ECOLAB		•
2673 - INFOCON CORPORATION		Engineering/Design 9/29/24-12/28/24-Service Center Rd	7,241.66
1,024.64			2,301.28
4694 - UNITED ELECTRIC COOPERATIVE INC 5801 - PRIMECARE MEDICAL, INCJAIL JAIL - Maintenance Medications - December 2024 2,030.79 7254 - JOHNSON CONTROLS CH - Service Agreement 01/01/2025 to 12/31/2025 9,607.00 8484 - MCNEES WALLACE & NURICK LLC COMM - Litigation-County Jail Construction - Dec 2024 1,705.23 7752 - SANKOS TRANSMISSIONS JAIL - Rebuild Transmission/Flush Cooler - 2016 Ford Escape 2,992.50 7784 - ELAN FINANCIAL SERVICES HG- c#3361 1,518.60 9784 - ELAN FINANCIAL SERVICES HG- c#3388; 2795; 6972; 8712; 6261; Sheetz gas cards 1,551.45 9837 - WEX Bank Fuel for County Vehicles-Jan 2025 - 1,424.034 gal. 9855 - Buck Shroyer HG- Security Deposit & First Month Rent c#8495 1,350.00 DELINQUENT TAX October 2024 MISC. UNDER \$1,000 26,131.28 C&Y EXPENDITURES C&Y EXPENDITURES C&Y EXPENSES CBY EXPENDITURES C&Y EXPENSES CBY EXPENSES CBY EXPENDITURES CBY EXPENSES CBY EXPENSES CBY EXPENSES CBY EXPENDITURES CBY EXPENSES CBY EXPENSES CBY EXPENDITURES CBY EXPENSES CBY EXPEN			1,024.64
S801 - PRIMECARE MEDICAL, INCJAIL JAIL - Maintenance Medications - December 2024 2,030.79 7254 - JOHNSON CONTROLS CH - Service Agreement 01/01/2025 to 12/31/2025 9,607.00 8484 - MCNES WALLACE & NURICK LLC COMM - Litigation-County Jail Construction - Dec 2024 1,705.23 9752 - SANKOS TRANSMISSIONS JAIL - Rebuild Transmission/Flush Cooler - 2016 Ford Escape 2,992.50 9784 - ELAN FINANCIAL SERVICES HG-c#8361 1,518.60 9784 - ELAN FINANCIAL SERVICES HG-c#3388; 2795; 6972; 8712; 6261; Sheetz gas cards 1,551.45 9837 - WEX Bank Fuel for County Vehicles-Jan 2025 - 1,424.034 gal. 3,703.34 9855 - Buck Shroyer HG-Security Deposit & First Month Rent c#8495 1,350.00 DELINQUENT TAX October 2024 66,907.40 MISCELLANEOUS MISC. UNDER \$1,000 26,131.28 66,907.40 MISC. UNDER \$1,000 26,131.28 619,538.53 781,859.67 Fund 21 - LIQUID FUEL FUND 4694 - UNITED ELECTRIC COOPERATIVE INC LF-Acct#5500450300 Outdoor Lighting 12/15/24-01/15/25 13.25 7239 - LARSON DESIGN GROUP, INC. LF89 -JC-8 Kramer Rd Bridge Engineering 9/11/24-11/2/24 6,823.64 7239 - LARSON DESIGN GROUP, INC. LF89 -JC-8 Kramer Rd Bridge Engineering 11/3/24-11/30/24 49,285.76 Fund 35 - COMMUNITY DEVELOPMENT Engineering/Design 9/1/24-12/31/24 Corsica Maple/Pine Waterline 653.05 Fund 73 - OFFENDER SUPERVISION FUND 9851 - AMJO4 inc. OSF - APO Car Wash Bundle qty 20 200.00 2745 - JEFFERSON COUNTY OSF-Reimburse County General Fund + 2025 Advance 197,285.52 1588 - CDW GOVERNMENT CDW-G OSF - Reimburse County General Fund + 2025 Advance 197,285.52 1588 - CDW GOVERNMENT CDW-G OSF - Reimburse County General Fund + 2025 Advance 197,285.52 1588 - CDW GOVERNMENT CDW-G OSF - Reimburse County General Fund + 2025 Advance 197,285.52 1588 - CDW GOVERNMENT CDW-G OSF - Reimburse County General Fund + 2025 Advance 197,285.52 1588 - CDW GOVERNMENT CDW-G OSF - Reimburse County General Fund + 2025 Advance 197,285.52 1588 - CDW GOVERNMENT CDW-G OSF - Reimburs		911-Acct#5500433400 Fire Tower Electric 12/20/24-01/20/25	1,439.02
CH - Service Agreement 01/01/2025 to 12/31/2025 9,607.00		JAIL - Maintenance Medications - December 2024	2,030.79
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3752 - SAIKOS TRANSMISSIONS JAIL - Rebuild Transmission/Flush Cooler - 2016 Ford Escape 2,992.50			1,705.23
9784 - ELAN FINANCIAL SERVICES 9784 - ELAN FINANCIAL SERVICES HG- c#3388; 2795; 6972; 8712; 6261; Sheetz gas cards 1,511.45 9837 - WEX Bank 9855 - Buck Shroyer HG- Security Deposit & First Month Rent c#8495 1,350.00 DELINQUENT TAX October 2024 MISCELLANEOUS C&Y EXPENDITURES C&Y EXPENDITURES C&Y EXPENSES C&Y EXPENSES C&Y EXPENSES C&Y EXPENSES C&Y EXPENSES CAY EXPENSES			2,992.50
1,551,45			1,518.60
Second Fuel for County Vehicles-Jan 2025 - 1,424.034 gal. 3,703.34		HG- c#3388; 2795; 6972; 8712; 6261; Sheetz gas cards	1,551.45
9855 - Buck Shroyer			3,703.34
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MISC. UNDER \$1,000 C&Y EXPENDITURES C&Y EXPENDITURES C&Y EXPENSES CEY EXPENSES CET EXPENSES CE			66,907.40
C&Y EXPENDITURES C&Y EXPENSES CASY EXPENSES CASY EXPENSES CB19,538.53 781,859.67 13.25 13.25 13.25 13.25 12.26 6.823.64 49,285.76 56,122.65 Fund 35 - COMMUNITY DEVELOPMENT 2411 - GWIN DOBSON & FOREMAN INC. Engineering/Design 9/1/24-12/31/24 Corsica Maple/Pine Waterline Engineering/Design 9/1/24-12/31/24 Corsica Maple/Pine Waterline CSF - APO Car Wash Bundle qty 20 COSF - APO Car Wash Bundle qty 20 COSF - APO Car Wash Bundle qty 20 COSF - Dell Laptop - PO#1/14/2025 COSF - K-9 Food, Dental Chews, & Meds CSF - K-9 Food, Dental Chews, & Meds CSF - APO CAR Wash Bundle qty 20 COSF - K-9 Food, Dental Chews, & Meds CSF - K-9 Food, Dental Chews, & Meds CSF - K-9 Food, Dental Chews, & Meds CSF - CONTROL TASK FORCE 3938 - PUNXSUTAWNEY BOROUGH DTF 2024-Q4 Reimburse Overtime - 4 Hours 10.27 (70.11)			26,131.28
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T239 - LARSON DESIGN GROUP, INC. LF89 -JC-8 Kramer Rd Bridge Engineering 11/3/24-11/30/24 49,285.76 56,122.65 Fund 35 - COMMUNITY DEVELOPMENT 2411 - GWIN DOBSON & FOREMAN INC. Engineering/Design 9/1/24-12/31/24 Corsica Maple/Pine Waterline 653.05 Fund 73 - OFFENDER SUPERVISION FUND 9851 - AMJO4 inc. OSF - APO Car Wash Bundle qty 20 OSF-Reimburse County General Fund + 2025 Advance 197,285.52 1588 - CDW GOVERNMENT CDW-G OSF - Dell Laptop - PO#1/14/2025 OSF - Dell Laptop - PO#1/14/2025 Fund 74 - DRUG TASK FORCE 3938 - PUNXSUTAWNEY BOROUGH DTF 2024-Q4 Reimburse Overtime - 4 Hours 1027,670.11			
Fund 35 - COMMUNITY DEVELOPMENT 2411 - GWIN DOBSON & FOREMAN INC. Engineering/Design 9/1/24-12/31/24 Corsica Maple/Pine Waterline 653.05 Fund 73 - OFFENDER SUPERVISION FUND 9851 - AMJO4 inc. 0SF - APO Car Wash Bundle qty 20 0SF-Reimburse County General Fund + 2025 Advance 197,285.52 1588 - CDW GOVERNMENT CDW-G 0SF - Dell Laptop - PO#1/14/2025 691.11 8786 - NORTH FORK VETERINARY CLINIC OSF - K-9 Food, Dental Chews, & Meds Fund 74 - DRUG TASK FORCE 3938 - PUNXSUTAWNEY BOROUGH DTF 2024-Q4 Reimburse Overtime - 4 Hours			
Fund 35 - COMMUNITY DEVELOPMENT 2411 - GWIN DOBSON & FOREMAN INC. Engineering/Design 9/1/24-12/31/24 Corsica Maple/Pine Waterline 653.05 Fund 73 - OFFENDER SUPERVISION FUND 9851 - AMJO4 inc. OSF - APO Car Wash Bundle qty 20 200.00 2745 - JEFFERSON COUNTY OSF-Reimburse County General Fund + 2025 Advance 197,285.52 1588 - CDW GOVERNMENT CDW-G OSF - Dell Laptop - PO#1/14/2025 691.11 8786 - NORTH FORK VETERINARY CLINIC OSF - K-9 Food, Dental Chews, & Meds 198,795.58 Fund 74 - DRUG TASK FORCE 3938 - PUNXSUTAWNEY BOROUGH DTF 2024-Q4 Reimburse Overtime - 4 Hours	7239 - LARSON DESIGN GROUP, INC.	LF89 -JC-8 Kramer Rd Bridge Engineering 11/3/24-11/30/24	
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9851 - AMJO4 inc. OSF - APO Car Wash Bundle qty 20 200.00 2745 - JEFFERSON COUNTY OSF-Reimburse County General Fund + 2025 Advance 197,285.52 1588 - CDW GOVERNMENT CDW-G OSF - Dell Laptop - PO#1/14/2025 691.11 8786 - NORTH FORK VETERINARY CLINIC OSF - K-9 Food, Dental Chews, & Meds 198,795.58 Fund 74 - DRUG TASK FORCE 3938 - PUNXSUTAWNEY BOROUGH DTF 2024-Q4 Reimburse Overtime - 4 Hours 248.16	2411 - GWIN DOBSON & FOREMAN INC.	Engineering/Design 9/1/24-12/31/24 Corsica Maple/Fine Waterinic	055.05
2745 - JEFFERSON COUNTY 2745 - JEFFERSON COUNTY 1588 - CDW GOVERNMENT CDW-G OSF - Dell Laptop - PO#1/14/2025 OSF - K-9 Food, Dental Chews, & Meds Fund 74 - DRUG TASK FORCE 3938 - PUNXSUTAWNEY BOROUGH OSF - K-9 Food, Dental Chews, & Meds DTF 2024-Q4 Reimburse Overtime - 4 Hours 248.16		OSE ADO Car Wach Bundle aby 20	200 00
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8786 - NORTH FORK VETERINARY CLINIC OSF - K-9 Food, Dental Chews, & Meds 618.95 Fund 74 - DRUG TASK FORCE 3938 - PUNXSUTAWNEY BOROUGH DTF 2024-Q4 Reimburse Overtime - 4 Hours 248.16			•
Fund 74 - DRUG TASK FORCE 3938 - PUNXSUTAWNEY BOROUGH DTF 2024-Q4 Reimburse Overtime - 4 Hours 198,795.58	1588 - CDW GOVERNMENT CDW-G	· · ·	
3938 - PUNXSUTAWNEY BOROUGH DTF 2024-Q4 Reimburse Overtime - 4 Hours 248.16	8786 - NORTH FORK VETERINARY CLINIC	OSF - K-9 Food, Dental Chews, & Meds	
3938 - PUNXSUTAWNEY BUROUGH DTF 2027-Q4 Kelmburse Overtime Thours	Fund 74 - DRUG TASK FORCE		
GRAND TOTAL	3938 - PUNXSUTAWNEY BOROUGH	DTF 2024-Q4 Reimburse Overtime - 4 Hours	248.16
	GRAND TOTAL		1,037,679.11