

MEETING NOTICE

TO: Jail Board Members

FROM: Jefferson County Commissioners

MEETING: Jefferson County Jail Inspection/Intermediate
Punishment Board Meeting

DATE: Tuesday, January 28, 2025 at 11:00 am

LOCATION: Large Conference Room
Jefferson Place

AGENDA
JANUARY 31, 2025 – 11:00 A.M.
INTERMEDIATE PUNISHMENT BOARD
JEFFERSON COUNTY JAIL INSPECTION
MEETING

- I Call the regular meeting to order.
- II Motion by _____, second by _____,
that the minutes of the previous meeting be accepted as presented.
- Vote called: Aye _____ Nay _____ Abstain _____
- III Motion by _____, second by _____,
that the Jail Report for December 2024 be accepted as presented.
- Vote called: Aye _____ Nay _____ Abstain _____
- IV Motion by _____, second by _____,
that the Financial Report for December 2024 be accepted as presented.
- Vote called:
Humes _____ North _____ Pisarcik _____ VanSteenberg _____
Burkett _____ Bartley _____ Foradora _____
- V Motion by _____, second by _____,
that the Intermediate Punishment Report for December 2024 be accepted as presented.
- Vote called: Aye _____ Nay _____ Abstain _____
- VI Motion by _____, second by _____,
that the Restrictive Intermediate Punishment Report for December 2024 be accepted as
presented.
- Vote called: Aye _____ Nay _____ Abstain _____
- VII Old Business:
- VIII New Business:
- IX Motion by _____, second by _____, that the
meeting be adjourned.

The next meeting of the Jefferson County Jail Inspection/Intermediate Punishment Board will be held, February 25, 2025 at 11:00 am in the Large Conference Room at the Jefferson Place, 155 Main Street, 2nd Floor, Brookville, PA 15825.

Jefferson County Jail

JAIL POPULATION REPORT

Monthly Population Statistics - 12/01/2024 00:00 to 01/01/2025 00:00



Beginning Of Month Population: **98**
Monthly Commitments: **34**
Monthly Releases: **39**
End Of Month Population: **93**

Housing Breakdown

Total Housed Out Of Jefferson County Jail: **3**

**** No Cost To Jefferson County**

	M	F	Total
CLARION COUNTY	1	0	1
NEW YORK	1	0	1
US MARSHALLS	1	0	1
Total	3	0	3

Total Housed In Jefferson County Jail: **90**

Total Males: **67**

Total Females: **23**

Total Population As Of 01/01/2025 00:00: **93**

Total Males: **70**

Total Females: **23**

Average Daily Population For Date Range: **97**

Population Demographics

Total Sentenced Inmates As Of 01/01/2025 00:00: **28**

Total Awaiting Trial/Hearing As Of 01/01/2025 00:00: **65**

Jefferson County Jail

JAIL POPULATION REPORT

Monthly Population Statistics - 12/01/2024 00:00 to 01/01/2025 00:00



Number Of Inmates Per Judge:

	Total
54-3-01	9
54-3-02	10
54-3-03	11
FORADORA	53
No Judge Assigned	9
OTHER	1
Total	93

Number Of Sentenced Inmates Per Judge:

	Total
	1
54-3-01	1
54-3-03	2
FORADORA	24
Total	28

Serving Lower Court Sentences: 3

Serving Common Plea Sentences: 25

****Please keep in mind an individual can be serving sentences for both if they have 2 cases (one of each) or similar scenario.**

Approved For Work Release Program: 19
Approved For Community Service Work Program: 0
Total Parole/Probation Violators: 25
Housing For Other Counties: 1
Inmate Exchanges: 1

JEFFERSON COUNTY JAIL
BUDGET PERFORMANCE REPORT
THROUGH 12/31/2024

Account	Account Description	Amended Budget	YTD Transactions	Budget - YTD Transactions	% Used, Rec'd	Prior Year Total
3320-100	STATE GRANTS COMMONWEALTH GRAN	.00	45,482.00	(45,482.00)	+++	.00
3410	ADMINISTRATIVE FEE	15,000.00	12,811.48	2,188.52	85	15,123.33
3422	INCENTIVE PAYMENTS	4,000.00	5,000.00	(1,000.00)	125	4,800.00
3440	COMMISSIONS	.00	738.40	(738.40)	+++	126.53
3440-001	COMMISSIONS TELEPHONE	40,000.00	55,037.15	(15,037.15)	138	56,832.06
3440-002	COMMISSIONS COMMISSARY	40,000.00	39,824.52	175.48	100	41,534.44
3460-905	FEES BOOKING FEES	20,000.00	20,397.16	(397.16)	102	24,545.63
3470-070	JAIL WORK RELEASE ROOM & BOARD	90,000.00	86,927.27	3,072.73	97	102,997.28
3470-071	JAIL ROOM & BOARD OTHER COUNTIES	115,000.00	78,535.00	36,465.00	68	159,830.00
3470-072	JAIL WEEK-END FEES	5,000.00	5,771.84	(771.84)	115	7,203.67
3490	OTHER CHARGES FOR SERVICES	.00	.00	.00	+++	490.46
3970	RESTITUTION	5,000.00	2,152.61	2,847.39	43	4,798.51
REVENUE TOTALS		\$334,000.00	\$352,677.43	(\$18,677.43)	106%	\$418,281.91
4120	SALARY DEPARTMENT HEAD	56,256.00	44,780.40	11,475.60	80	65,186.60
4125	SALARY SUPERVISORS	50,560.00	29,327.64	21,232.36	58	49,649.60
4140	SALARY STAFF	1,683,580.00	1,697,247.34	(13,667.34)	101	1,676,720.60
4145	PART-TIME WAGES	.00	5,121.98	(5,121.98)	+++	41,037.85
4151	OVERTIME	15,000.00	8,125.01	6,874.99	54	10,057.15
4152	ON CALL	6,500.00	7,500.00	(1,000.00)	115	6,500.00
4186	HEALTH INSURANCE	479,306.00	508,995.03	(29,689.03)	106	427,135.32
4186-003	HEALTH INSURANCE HSA CONTRIBUTION	21,600.00	22,991.42	(1,391.42)	106	20,195.24
4188	LIFE INSURANCE	3,024.00	2,660.49	363.51	88	2,605.96
4190	RETIREMENT PENSION BENEFIT	156,580.00	166,056.67	(9,476.67)	106	80,912.56
4191	FICA	136,965.00	130,734.76	6,230.24	95	134,849.37
4192	UNEMPLOYMENT COMPENSATION	9,680.00	11,847.55	(2,167.55)	122	12,006.13
4193	WORKERS COMPENSATION	92,948.00	99,665.43	(6,717.43)	107	97,595.66
4194	CLOTHING ALLOWANCE	15,000.00	12,124.68	2,875.32	81	16,183.68
4200	MATERIAL AND SUPPLIES	8,500.00	5,312.25	3,187.75	62	3,536.72
4210	CLEANING/SANITATION SUPPLIES	28,000.00	35,507.81	(7,507.81)	127	31,168.42
4211	DRUG/MEDICAL	.00	13.13	(13.13)	+++	26.32
4212	FOOD	350,000.00	408,749.02	(58,749.02)	117	387,666.84
4213	CLOTHING	2,500.00	.00	2,500.00	0	1,932.10
4226	EQUIPMENT	2,500.00	2,378.37	121.63	95	2,843.61
4231	VEHICLE FUEL	1,200.00	959.98	240.02	80	1,188.87
4240	OPERATING SUPPLIES	17,000.00	14,632.32	2,367.68	86	12,187.48
4250	M & R SUPPLIES	8,000.00	6,673.07	1,326.93	83	4,079.92
4300	PROFESSIONAL SERVICES	900.00	.00	900.00	0	.00
4300-002	PROFESSIONAL SERVICES INTERPRETER	500.00	.00	500.00	0	.00
4315	PHYSICIANS & DENTIST	800,000.00	775,047.26	24,952.74	97	741,526.36
4320	TELEPHONE	2,000.00	.00	2,000.00	0	1,835.13
4320-001	TELEPHONE CELL PHONES	350.00	300.00	50.00	86	300.00
4325	POSTAGE	200.00	226.73	(26.73)	113	117.07
4330	TRAVEL EXPENSE	3,000.00	1,330.80	1,669.20	44	1,407.00
4340	ADVERTISING	500.00	159.22	340.78	32	205.64
4360	UTILITIES	106,000.00	122,002.57	(16,002.57)	115	116,574.66
4370	MAINTENANCE AND REPAIR	40,000.00	48,361.18	(8,361.18)	121	56,666.00
4371	COMPUTER LEASE/SERVICE	.00	3,040.00	(3,040.00)	+++	.00
4372	VEHICLE MAINTENANCE	1,500.00	1,884.81	(384.81)	126	503.68
4400	PROGRAM COST	11,750.00	19,500.00	(7,750.00)	166	9,750.00
4400-19	PROGRAM COST COVID-19	.00	45,482.00	(45,482.00)	+++	.00
4400-432	PROGRAM COST INMATE WELFARE EXPE	24,000.00	12,249.92	11,750.08	51	19,895.93
4420	DUES AND MEMBERSHIPS	1,200.00	735.00	465.00	61	630.00
4434	INMATE EMPLOYMENT	4,300.00	4,712.00	(412.00)	110	5,004.00
4435	HOSPITAL AND LAB FEES	7,000.00	2,494.00	4,506.00	36	2,695.00
4436	OUT OF COUNTY HOUSING	400.00	1,738.81	(1,338.81)	435	360.00
4450-230	CONTRACTED SERVICES THERAPIST - FOR	75,350.00	92,799.90	(17,449.90)	123	56,951.72
4451	PEST CONTROL	1,300.00	1,396.96	(96.96)	107	1,277.60
4453	CONT SERVICE PLOWING	2,500.00	3,955.00	(1,455.00)	158	3,690.00
4460	MEETING AND CONFERENCE	1,700.00	1,200.00	500.00	71	600.00
4461	TRAINING	9,500.00	2,311.60	7,188.40	24	5,951.04
4700	CAPITAL PURCHASES	350,000.00	60,629.85	289,370.15	17	.00
EXPENSE TOTALS		\$4,588,649.00	\$4,422,961.96	\$165,687.04	96%	\$4,111,206.83
Grand Totals		(\$4,254,649.00)	(\$4,070,284.53)	(\$184,364.47)		(\$3,692,924.92)

JEFFERSON COUNTY JAIL
BUDGET PERFORMANCE REPORT
FY 2025 THROUGH JANUARY 24

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
3320-100	STATE GRANTS COMMONWEALTH GRAN	.00	.00	.00	.00	+++	45,482.00
3410	ADMINISTRATIVE FEE	15,000.00	871.75	871.75	14,128.25	6	12,811.48
3422	INCENTIVE PAYMENTS	4,000.00	.00	.00	4,000.00	0	5,000.00
3440	COMMISSIONS	.00	20.25	20.25	(20.25)	+++	738.40
3440-001	COMMISSIONS TELEPHONE	55,000.00	.00	.00	55,000.00	0	55,037.15
3440-002	COMMISSIONS COMMISSARY	40,000.00	3,270.63	3,270.63	36,729.37	8	39,824.52
3460-905	FEES BOOKING FEES	20,000.00	2,121.02	2,121.02	17,878.98	11	20,397.16
3470-070	JAIL WORK RELEASE ROOM & BOARD	75,000.00	3,994.16	3,994.16	71,005.84	5	86,927.27
3470-071	JAIL ROOM & BOARD OTHER COUNTIES	75,000.00	3,965.00	3,965.00	71,035.00	5	78,535.00
3470-072	JAIL WEEK-END FEES	5,000.00	.00	.00	5,000.00	0	5,771.84
3970	RESTITUTION	15,000.00	411.58	411.58	14,588.42	3	2,152.61
REVENUE TOTALS		\$304,000.00	\$14,654.39	\$14,654.39	\$289,345.61	5%	\$352,677.43
EXPENSE							
4140	SALARY & WAGES	2,021,692.00	153,594.72	153,594.72	1,868,097.28	8	1,776,477.36
4151	OVERTIME	11,500.00	1,874.13	1,874.13	9,625.87	16	8,125.01
4152	ON CALL	11,700.00	900.00	900.00	10,800.00	8	7,500.00
4186	HEALTH INSURANCE	680,322.00	47,131.88	47,131.88	633,190.12	7	508,995.03
4187	HSA CONTRIBUTION	37,175.00	951.46	951.46	36,223.54	3	22,991.42
4188	LIFE INSURANCE	3,024.00	212.38	212.38	2,811.62	7	2,660.49
4190	RETIREMENT PENSION BENEFIT	197,649.00	15,053.75	15,053.75	182,595.25	8	166,056.67
4191	FICA	154,113.00	11,285.60	11,285.60	142,827.40	7	130,734.76
4192	UNEMPLOYMENT COMPENSATION	10,584.00	3,941.11	3,941.11	6,642.89	37	11,847.55
4193	WORKERS COMPENSATION	108,610.00	8,343.74	8,343.74	100,266.26	8	99,665.43
4194	CLOTHING ALLOWANCE	16,000.00	.00	.00	16,000.00	0	12,124.68
4200	MATERIAL AND SUPPLIES	31,500.00	909.01	909.01	30,590.99	3	26,630.77
4210	CLEANING/SANITATION SUPPLIES	28,000.00	.00	.00	28,000.00	0	35,507.81
4212	FOOD	330,000.00	.00	.00	330,000.00	0	408,749.02
4213	CLOTHING	2,000.00	.00	.00	2,000.00	0	.00
4226	EQUIPMENT	2,500.00	67.18	67.18	2,432.82	3	2,378.37
4231	VEHICLE FUEL	1,200.00	.00	.00	1,200.00	0	959.98
4315	PHYSICIANS & DENTIST	725,000.00	55,898.27	55,898.27	669,101.73	8	775,047.26
4321	TELEPHONE CELL PHONES	200.00	25.00	25.00	175.00	12	300.00
4325	POSTAGE	200.00	.00	.00	200.00	0	226.73
4330	TRAVEL EXPENSE	2,000.00	.00	.00	2,000.00	0	1,330.80
4340	ADVERTISING	100.00	.00	.00	100.00	0	159.22
4360	UTILITIES	.00	.00	.00	.00	+++	122,002.57
4361	ELECTRIC	66,745.00	4,804.96	4,804.96	61,940.04	7	.00
4362	GAS	16,200.00	2,499.62	2,499.62	13,700.38	15	.00
4364	WATER AND SEWAGE	36,660.00	.00	.00	36,660.00	0	.00
4365	SOLID WASTE	17,000.00	.00	.00	17,000.00	0	.00
4370	MAINTENANCE AND REPAIR	55,000.00	484.00	484.00	54,516.00	1	48,361.18
4371	COMPUTER LEASE/SERVICE	.00	.00	.00	.00	+++	3,040.00
4372	VEHICLE MAINTENANCE	1,500.00	2,992.50	2,992.50	(1,492.50)	200	1,884.81
4400	PROGRAM COST	25,000.00	.00	.00	25,000.00	0	19,500.00
4400-19	PROGRAM COST COVID-19	.00	.00	.00	.00	+++	45,482.00
4400-432	PROGRAM COST INMATE WELFARE EXPEI	.00	.00	.00	.00	+++	12,249.92
4420	DUES AND MEMBERSHIPS	1,200.00	.00	.00	1,200.00	0	735.00
4434	INMATE EMPLOYMENT	4,300.00	436.00	436.00	3,864.00	10	4,712.00
4435	HOSPITAL AND LAB FEES	2,500.00	.00	.00	2,500.00	0	2,494.00
4436	OUT OF COUNTY HOUSING	1,500.00	.00	.00	1,500.00	0	1,738.81
4450	CONTRACTED SERVICES	3,800.00	.00	.00	3,800.00	0	5,351.96
4450-230	CONTRACTED SERVICES THERAPIST - FOR	75,000.00	.00	.00	75,000.00	0	92,799.90
4460	MEETING AND CONFERENCE	1,700.00	.00	.00	1,700.00	0	1,200.00
4461	TRAINING	5,500.00	150.00	150.00	5,350.00	3	2,311.60
4700	CAPITAL PURCHASES	.00	.00	.00	.00	+++	60,629.85
EXPENSE TOTALS		\$4,688,674.00	\$311,555.31	\$311,555.31	\$4,377,118.69	7%	\$4,422,961.96
Grand Totals		(\$4,384,674.00)	(\$296,900.92)	(\$296,900.92)	(\$4,087,773.08)		(\$4,070,284.53)



Jefferson County Adult Probation Department
200 Main St. 3rd Floor Courthouse
Brookville, PA 15825

Restrictive Intermediate Punishment Drug and Alcohol Program Monthly Report:

December 2024

Report for IP Board Meeting held: January 2025

Report Covers the period from 12/1/24 through 12/31/24

1. Number being supervised on IP: 58
 - a. DUI: 8
 - b. Non DUI: 50
2. Electronic Monitoring: 7
 - a) On Em Re: RIP D&A : 7
 - b) Number of Em Days since last report: 217
3. Number in Inpatient Drug & Alcohol Treatment: 0
 - a) Number of Inpatient Treatment Days Completed this month: 0
4. Number in Halfway House Programs: 0
 - a) Number of Halfway House Days Completed this month: 0
5. Number of Public Service Work Hours Completed this month: 0
6. Number in Probation Type Supervision Phase: 58
7. a) Number Sentenced to RIP since last report: 0
 1. DUI 0
 2. DRUG 0
 3. OTHER 0
 - b) Number successfully Completing Intermediate Punishment 0
 - c) Number unsuccessfully completing IP (Revoked) 0

8. Drug Screens for RIP D&A Clients:	62
9. Number of RIP Clients screened Positive for Drugs:	0
10. Technical Violations detected	0
11. New Charges Filed	2
12. Disposition of Violations: (Pending)	2
13. Number of Pre-Sentence Investigations completed:	2
14. RIP D&A Clients requiring work release	9
15. Jail Days Saved:	217
a. This reporting period:	
b. Inception to date:	44,869

Respectfully submitted,

Sarah Voris

8. Total Number of Drug Screens:	188
a. Drug Screens of IP Clients:	108
b. Drug Screens of Inmates Housed in the Work Release Section of the Jail.	80
9. Number of IP Clients screened Positive for Drugs	3
10. Number of Work Release Housed Inmates Screened Positive:	0
11. Technical Violations	2
12. New Charges Filed	0
13. Work Release Violations:	2
14. Disposition of Violations: (Pending)	0
15. Number of Pre-sentence Investigations completed:	4
16. Jail Days Saved:	
a. This reporting period:	524
b. Inception to date:	96,918

Respectfully submitted,

Sarah Voris

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|---|---|
| 1. Number on Public Service Work Crew. | 0 |
| 2. Number receiving day for day | 0 |
| 3. Number receiving ½ day for a day | 0 |
| 4. Number receiving no credit. | 0 |
| 5. Total number of hours worked | 0 |
| 6. Number of jail days saved for the month. | 0 |

Respectfully Submitted,

Leonard Calhoun