

AGENDA  
COMMISSIONERS CONFERENCE  
DECEMBER 10, 2024

I Call to Order

II Unfinished Business/Correspondence

III Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the minutes of the meeting dated November 27, 2024 as presented.

Vote called: Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

IV Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve invoices in the amount of \$787,250.86 for the period November 25, through December 8, 2024.

Vote called: North \_\_\_\_\_ Humes \_\_\_\_\_ Pisarcik \_\_\_\_\_

V Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve actual payroll in the amount of \$329,411.27 for the period November 17, through November 30, 2024.

Vote called: North \_\_\_\_\_ Humes \_\_\_\_\_ Pisarcik \_\_\_\_\_

VI Motion by \_\_\_\_\_, second by \_\_\_\_\_, to re-appoint Sam Farcus as (Public Director) and Terry Shields as (Farmer Director) to the Jefferson County Conservation District Board of Directors. Both terms will expire December 31, 2028.

Vote called: Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

VII Motion by \_\_\_\_\_, second by \_\_\_\_\_ to enter into an agreement with Pinecreek Township to provide snow plowing services for Service Center Road for the 24/25 winter season in the amount of \$5,000.

Vote called: North \_\_\_\_\_ Humes \_\_\_\_\_ Pisarcik \_\_\_\_\_

VIII Motion by \_\_\_\_\_, second by \_\_\_\_\_, to appoint Rebecca Gaston to the Clearfield-Jefferson County Counties Regional Airport Authority for a five-year term. Ms. Gaston's term will expire December 31, 2029.

Vote called: Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

IX Motion by \_\_\_\_\_, second by \_\_\_\_\_, to enter into an agreement with Patricia Johnston to provide cleaning services at District Judge Inzana's office in Reynoldsville in the amount of \$185.00 per month. Term of said contract shall be January 1 through December 31, 2025.

Vote called: North \_\_\_\_\_ Humes \_\_\_\_\_ Pisarcik \_\_\_\_\_

X Public Comments

XI Close Public Comments

XII Motion by \_\_\_\_\_, second by \_\_\_\_\_, that the meeting be adjourned.

Vote called: Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

# ANNOUNCEMENTS

***Commissioners Meeting – December 17, 2024 – 10:30 a.m. – Jefferson Place  
(PLEASE NOTE CHANGE IN MEETING DATE)***

***Jail Board Meeting – December 17, 2024 – 11:00 a.m. – Jefferson Place  
(PLEASE NOTE CHANGE IN MEETING DATE)***

***Salary Board Meeting – December 17, 2024 – 11:30 a.m. – Jefferson Place***

***All County offices will be closed on Tuesday, December 24<sup>th</sup> and Wednesday December 25<sup>th</sup>  
in observance of the Christmas Holiday***

Jefferson County Invoice Approval  
11/25/2024 through 12/08/2024

Vendor	Invoice Description	Amount
<b>Fund 10 - GENERAL FUND</b>		
S&T BANK	VA GRANT-Cowan, Thomas-Mortgage Acct#09800322530-00003	1,178.00
1032 - AFLAC	Employee Premiums - November 2024	1,643.96
1425 - BROOKVILLE MUNICIPAL AUTHORITY	JAIL -Acct# 07-125.00*00 Water/Sewage 10/10 to 11/11	3,181.58
1536 - CAMPBELL DURRANT, P.C.	HR - Special Labor Counsel - October 2024	7,307.42
1703 - CLEARFIELD-JEFFERSON DRUG & ALCOHOL	AD PROB-RP Grant 43907-Care Coord-Oct 2024 + Mileage	5,822.16
1735 - PA MUNICIPAL RETIREMENT SYSTEM-PMRS	Employee Pension Contributions - Nov 2024	52,677.34
1738 - COMMUNITY ACTION	HERAP Project Delivery/Admin Costs/Emerg Repair Assist	8,712.81
2638 - FRED D. HUMMEL	PD-Court Appt Counsel-01/16/23 to 10/01/24-Penhollow	8,101.02
3058 - SMITH PROPANE & OIL (was LOCKARD until 8/17)	Fuel for County Vehicles - 813.65 gallons	2,092.00
4697 - UNITED MINE WORKERS - JAIL DUES	Employee Dues - November 2024	1,067.69
7699 - BWB LANDSCAPING	JAIL-911-JCCD - Mowing 9/6/24 - 11/3/24	2,360.00
8257 - THE LINCOLN NATIONAL LIFE INSURANCE CO	Life Ins Premiums-Dec 2024-ACCT#JEFFERPA-BL-1582245	1,585.67
8756 - CHARLES KLEBACHA	ELECT-Deliver/Collect-Voting Equipment-Polling Places 11/5/24	5,400.00
9818 - C and M Construction	911 -Remove/Replace Shingles-Maplevalle and Hays Lot	5,725.00
9820 - TimeClock Plus, LLC.	Timeclock, Support, License, Implementation Services	30,318.04
9836 - Fairfield Computer Services, LLC	TREAS - Online Dog Licensing Software Setup	1,250.00
DELINQUENT TAX	August 2024	176,018.64
MISCELLANEOUS	MISC. UNDER \$1,000	20,059.47
C&Y EXPENDITURES	C&Y EXPENSES	<u>418,812.28</u>
		753,313.08
<b>Fund 21 - LIQUID FUELS</b>		
4694 - UNITED ELECTRIC COOPERATIVE INC	LF-Outdoor Lighting 10/15-11/15 Acct#5500450300	13.25
1401 - BROCKWAY BOROUGH	LF-2024 County Aid-Street Sweeper-Project#24-33402-001	25,000.00
2411 - GWIN DOBSON & FOREMAN INC.	LF-Project 23024-Drawing/Bid Prep 9/29-10/31 JC-27 Bridge Repair	<u>1,143.23</u>
		26,156.48
<b>Fund 35 - COMMUNITY DEVELOPMENT</b>		
9785 - GELSICK HOME INSPECTION, LLC	DOD-Whole Home Repair Prog-Inspection-Rehume, Amy	800.00
2745 - JEFFERSON COUNTY	County Staff Admin Serv 9/22/24-11/2/24 -Punxy CDBG	3,089.21
2745 - JEFFERSON COUNTY	County Staff Admin Serv 9/22/24-11/2/24 - County CDBG	<u>3,747.24</u>
		7,636.45
<b>Fund 73 - OFFENDER SUPERVISION FUND</b>		
6593 - OSF73 CULLIGAN	OSF-Candy Bars, Napkins, Plates, Bakery, Drinks	<u>144.85</u>
		144.85
<b>GRAND TOTAL</b>		<u><u>787,250.86</u></u>