

AGENDA  
COMMISSIONERS CONFERENCE  
AUGUST 27, 2024

I Call to Order

II Unfinished Business/Correspondence

III Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the minutes of the meeting dated August 13, 2024 as presented.

Vote called: Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

IV Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve invoices in the amount of \$1,309,728.11 for the period August 9, through August 25, 2024.

Vote called: North \_\_\_\_\_ Humes \_\_\_\_\_ Pisarcik \_\_\_\_\_

V Motion by \_\_\_\_\_, second by \_\_\_\_\_ that the actual gross payroll in the amount of \$320,511.34 be approved for payment for the period July 28, through August 10, 2024.

Vote called: North \_\_\_\_\_ Humes \_\_\_\_\_ Pisarcik \_\_\_\_\_

VI Motion by \_\_\_\_\_, second by \_\_\_\_\_ to adopt RESOLUTION NUMBER 2024-10 authorizing various fees for information from the Tax Claim & Assessment Office. These fees will become effective September 1, 2024.

Vote called: North \_\_\_\_\_ Humes \_\_\_\_\_ Pisarcik \_\_\_\_\_

VII Motion by \_\_\_\_\_, second by \_\_\_\_\_ to proclaim the month of September as "Hunger Action Month" in Jefferson County.

Vote called: Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

VIII Public Comments

IX Close Public Comments

X Motion by \_\_\_\_\_, second by \_\_\_\_\_, that the meeting be adjourned.

Vote called: Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

COMMISSIONERS CONFERENCE  
AUGUST 27, 2024  
PAGE TWO

## ANNOUNCEMENTS

*All County offices will be closed on Monday, September 2, 2024 in observance of Labor Day*

*Commissioners Meeting – September 10, 2024 – 10:30 a.m. – Jefferson Place*

Jefferson County Invoice Approval  
08/09/2024 through 08/25/2024

Vendor	Invoice Description	Amount
<b>Fund 10 - GENERAL FUND</b>		
Rocket Mortgage LLC	VA EMERGENCY FUND-Richard Bussard-Loan#3494520287	1,137.28
State College Transmissions	AD PROB - Tow & Replace Fuel Pump-2019 Ford Interceptor	1,479.74
Thomas E & Gloria J Cressley	TAX CLM - Refund for Overpayment of Delinquent Taxes	1,981.76
1074 - WINDSTREAM	911-Account #021612652 from 8/4 to 9/3	3,370.95
1135 - AREA TRANSPORTATION AUTHORITY-ATA	SDJ-RENT October 2024	1,253.00
1588 - CDW GOVERNMENT CDW-G	COURTS-MDJ Security Grant	1,628.49
1588 - CDW GOVERNMENT CDW-G	COURTS -MDJ Security Grant	11,241.30
1703 - CLEARFIELD-JEFFERSON DRUG & ALCOHOL	PROTH-Title 75 DUI/July 2024	4,245.30
1738 - COMMUNITY ACTION	Comm Action-Homeless - 2024-2025 Q1 Pmt	7,416.00
1738 - COMMUNITY ACTION	ERAP-2 Program/Admin Costs 6/1/24 to 6/30/24	104,717.81
2312 - NICHOLAS GIANVITO, ATTORNEY AT LAW	COURTS-Board of Viewers Hours-175-2022CD	1,940.00
2673 - INFOCON CORPORATION	CTS - July 2024	1,037.40
2673 - INFOCON CORPORATION	CTS - Monthly Service/Devices June 2024	1,037.40
2673 - INFOCON CORPORATION	REG/REC-Monthly Service-Devices & Imaging-July 2024	2,256.17
2673 - INFOCON CORPORATION	TAX CLM-Claim Notices, Envelopes, Postage, E-Archive	17,637.19
2673 - INFOCON CORPORATION	TAX CLM-Upset Sale Notice, Envelopes, Postage	22,619.38
2697 - IRON MOUNTAIN RECORDS MANAGEMENT	REG&REC - Storage Vault 8/1/2024 to 8/1/2025	5,160.72
2728 - JEFFERSON COUNTY AREA AGENCY ON AGING	DRO-WDJ-EXT- RENT September 2024	4,375.00
3856 - PITNEY BOWES RESERVE ACCOUNT	CH Postage Reserve Acct. #50171792	2,500.00
4853 - THOMSON REUTERS - WEST	LAW LIBRARY-WEST INFORMATION JUNE 2023	2,390.96
4853 - THOMSON REUTERS - WEST	LAW LIBRARY - Online/Software Subscription Charges	2,725.69
4983 - ZELENKOFSKE AXELROD LLC	2023 Audit Billing	18,860.00
5340 - SUSQUEHANNA SACS (GROUP ADVISORS)	FINANCE-2023 Audit Prep/Operations-July 2024	9,903.30
5801 - PRIMECARE MEDICAL, INC.-JAIL	JAIL-Medical Services July 2024	53,823.13
5801 - PRIMECARE MEDICAL, INC.-JAIL	JAIL-Medical Services September 2024	53,823.13
6346 - J.D. RYAN LAW OFFICES	PD-7/2/24 to 7/10/24 Greeley CP-33-CR-562-2023	1,206.25
6346 - J.D. RYAN LAW OFFICES	COURTS-Counsel-Rand 665 WDA 2024 5A-2024 OC	1,715.00
6393 - SPRINGHILL GROUP	911-RENT Sept. 2024-Coolspring Tower	1,386.12
7755 - VIGILNET	AD PROB- ScramCAM Electronic Monitoring-July 2024	3,468.50
7989 - ZITO BUSINESS	IT - Dark Fiber & Dedicated Internet Cust. ID C-JEFRSN	2,501.73
8370 - FORENSICDX	CORONER-Autopsy-Taube, Jamie 2024-0003	2,738.00
8370 - FORENSICDX	CORNER-Autopsy-George, Brendan 2023-0234	3,475.00
8484 - MCNEES WALLACE & NURICK LLC	Legal Fees to 7/31/24-Litigation-Co. Prison Construction	16,102.35
9062 - XTREME CLEANING SOLUTIONS LLC	CH-JP-911-JCCD Cleaning	5,170.00
9715 - TALADAY LAW GROUP LLC	JC ORPHANS COURT, MAY 2024 INVOICES, INVOICES 3402-3937	1,270.00
9715 - TALADAY LAW GROUP LLC	CTS-Common Pleas Seltzer vs Seltzer 374-2022CD	1,870.00
9715 - TALADAY LAW GROUP LLC	CTS-Orphans Court Invoices 7/8/2024	2,040.00
9776 - LAW OFFICE OF LEANNE NEDZA	DA-Temp Asst DA 5/16/24 to 7/3/24	2,609.95
DELINQUENT TAX	MAY 2024	300,844.18
MISCELLANEOUS	MISC. UNDER \$1,000	46,322.58
C&Y EXPENDITURES	C&Y EXPENSES	505,404.08
		1,236,684.84
<b>Fund 35 - COMMUNITY DEVELOPMENT</b>		
2411 - GWIN DOBSON & FOREMAN INC. - GD&F	punxsy community theater improvements	1,169.16
2411 - GWIN DOBSON & FOREMAN INC. - GD&F	punxsy community theater improvements	724.89
2411 - GWIN DOBSON & FOREMAN INC. - GD&F	Pine and Maple Street Waterline	3,810.58
2411 - GWIN DOBSON & FOREMAN INC. - GD&F	Pine and Maple Street Waterline	458.25
2411 - GWIN DOBSON & FOREMAN INC. - GD&F	Pine and Maple Street Waterline	2,025.93
2745 - JEFFERSON COUNTY	County Staff Admin Services 01.2024-06.2024	18,788.16
2745 - JEFFERSON COUNTY	County Staff Admin Services 01.2024-06.2024	616.10
5347 - PAHRA	Training Registration	50.00
4468 - PUNXSUTAWNEY SPIRIT	Legal Ad- punxsy theater ceiling bid	2,176.50
2411 - GWIN DOBSON & FOREMAN INC. - GD&F	Engineering Services for 7/1/24 to 7/27/24 -Waterline	1,672.61
2411 - GWIN DOBSON & FOREMAN INC. - GD&F	Engineering Services for 7/1/24 to 7/27/24 -Theatre	1,374.32
9226 - MID-STATE CONSTRUCTION INC.	Theatre Ceiling Construct Services 7/15/24 to 7/31/24	35,145.00
		68,011.50
<b>Fund 73 - OFFENDER SUPERVISION FUND</b>		
1832 - CULLIGAN WATER CONDITIONING	APO Water	67.00
1832 - CULLIGAN WATER CONDITIONING	APO Water	79.90
8582 - PAWSITIVE IMAGE PET RESORT LLC	K9 expenses	117.94
		264.84
<b>Fund 74 - DRUG TASK FORCE</b>		
7898 - DTF74 BOROUGH OF REYNOLDSVILLE	Reimbursement for DTF Overtime	159.91
6536 - DTF74 PUNXSUTAWNEY BOROUGH	Reimbursement for DTF Overtime	1,607.02
William Craddock/JCDTF	BUY MONEY	1,000.00
William Craddock/JCDTF	BUY MONEY	1,000.00
William Craddock/JCDTF	BUY MONEY	1,000.00
		4,766.93
<b>GRAND TOTAL</b>		1,309,728.11

# JEFFERSON COUNTY TAX CLAIM & ASSESSMENT BUREAU

County Court House  
200 Main Street, Suite 106 B  
Brookville, PA 15825  
Phone: 814-849-1643



## RESOLUTION #10 of 2024 AUTHORIZING FEES FOR THE JEFFERSON COUNTY TAX CLAIM & ASSESSMENT OFFICE

BE IT RESOVLED, by authority of the Board of Commissioners of the County of Jefferson, at their meeting on, August 27, 2024, unanimously approved the establishment of fees as set forth herein below for the Jefferson County Tax Claim and Assessment Office:

Assessment & Tax Claim			Maps		
Lien Cert	\$ 15.00	per parcel	Size	w/o Aerials	w/ Aerials
Property Card(s)	\$ 2.00	per parcel	8.5" x 11"	\$ 5.00	\$ 10.00
Copies (B&W)	\$ 0.50	per copy	11" x 17"	\$ 10.00	\$ 15.00
STEB Report	\$ 20.00	monthly	24" x 36"	\$ 20.00	\$ 25.00
	\$ 220.00	yearly	36" x 36"	\$ 25.00	\$ 30.00
County Reports	\$ 35.00	1-24 pages	36" x 42"	\$ 30.00	\$ 35.00
County Reports	\$ 50.00	25-100 pgs	36" x 48"	\$ 35.00	\$ 40.00
Appeal Processing (Residential)	\$ 25.00	per parcel	42" x 48"	\$ 40.00	\$ 45.00
Appeal Processing (Commercial)	\$ 100.00	per parcel	Large Tax Map	\$ 8.00	
Tax Exemption	\$ 50.00	per parcel			
Tax Sale Registration	\$ 25.00	per registrant			
Email/Fax Request	\$ 5.00	per request (limit 5 parcels per request)			
Digital Rates					
CAMA Data (excel)	\$ 0.08	per parcel	Address point shapefile	\$ 800.00	
	\$ 1,500.00	county	Address point table info	\$ 300.00	
Parcel & CAMA Data	\$ 0.15	per parcel	Fire response zone/area	\$ 550.00	
	\$ 2,000.00	county	Fire station point shapefile	\$ 100.00	
* Property cards over four pages subject to copy fee			Police station point shapefile	\$ 100.00	
			EMS point shapefile	\$ 100.00	
* County reports over 100 pages subject to additional copy fee			Driveway shapefile	\$ 150.00	
			Centerline shapefile	\$ 300.00	

JEFFERSON COUNTY COMMISSIONERS

Attest:

\_\_\_\_\_  
Scott E. North (Chairman)

\_\_\_\_\_  
Karen Lupone  
Chief Clerk

\_\_\_\_\_  
Mark Humes

\_\_\_\_\_  
Jeffrey E. Pisarcik



# Hunger Action Month® | FEEDING AMERICA

## 2024 Hunger Action Month

**WHEREAS**, hunger and food insecurity are issues of vital concern in Jefferson County where, according to Feeding America, over 6,130 individuals, 13.8%, experience food insecurity and one in every five children do not know where their next meal will come from; and

**WHEREAS**, everyone needs nutritious food to thrive, and in every community in America, people are working hard to provide for themselves and their families—yet, 44 million people—1 in 7—including more than 13 million children—1 in 5—face food insecurity in the U.S.; and

**WHEREAS**, food insecurity, the condition of limited or uncertain access to adequate food, is associated with numerous adverse social and health outcomes and is a critical public health issue; and

**WHEREAS**, Jefferson County is committed to taking steps to combat hunger in every corner of our county and to provide additional resources to those in need; and

**WHEREAS**, Jefferson County is committed to working with Second Harvest Food Bank of Northwest Pennsylvania in educating people about the role and importance of food banks in addressing hunger and raising awareness of the need to devote more resources and attention to hunger issues; and

**WHEREAS**, Second Harvest Food Bank of Northwest Pennsylvania and its anti-hunger network distributed about 728,000 pounds of food last year to Jefferson County residents experiencing food insecurity; and

**WHEREAS**, the fight against hunger requires engaging a wide range of public and private entities including policymakers, business leaders, food banks, community organizations, and concerned citizens; and

**WHEREAS**, the month of September has been designated “Hunger Action Month” in order to bring attention to the issue of food insecurity in our communities and to mobilize the public in the movement to end hunger;

**NOW, THEREFORE, WE**, Jefferson County Commissioners Scott North, Mark Humes, and Jeff Pisarcik, do hereby recognize September 2024, as **HUNGER ACTION MONTH** in Jefferson County of Pennsylvania, and we call this observance to the attention of our citizens.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_